



MINUTES OF THE 39TH MANIPAL ALUMNI ASSOCIATION OF MALAYSIA (MAAM) ANNUAL GENERAL MEETING

Date : 22nd of September 2024 (Sunday)

Time : 7.00pm

Venue : Puteri Ballroom, 1st Floor, Four Points by Sheraton, Puchong

Attendance : 80 members

- 1 DR KRISHILA BASIL 941208-04-5326
- 2 DR VINOTH KUMAR A/L SANDERAN 921014-10-5679
- 3 DR VENOTHINI A/P RAJANUNIANDY 860218-56-6032
- 4 DR KRISHNA KUMARAN A/L A. RAMASAMY 690427-10-5997
- 5 DR MOHAMMAD NAZMUL HASAN MAZIZ BH0036912
- 6 DR HASSAN BASRI BIN JAHUBAR SATHIK 810206-14-5147
- 7 DR PAVIN THAMBALAIYA A/L YOGARAJAH 820609-05-5153
- 8 DR ASHWIN BALASINGAM 811207-71-5185
- 9 DR HARI JAYARAMAN 780802-01-5707
- 10 DR JEYAPAKIAM SUBBAYAH 471027-01-5028
- 11 DR ROHAN S. SHANMUGANATHAN 820507-10-5121
- 12 DR SHARMINI DIANA A/P PARAMPALAM 640616-10-6512
- 13 DR KUPPUSAMY A/L SINNASAMY 581106-02-5221
- 14 DR DYANAN PUVANANDRAN 760816-14-5467
- 15 DR JANANI SIVANATHAN 790604-14-6166
- 16 DR JOHN EMMANUEL A/L GILBERT 820530-14-5789
- 17 PRITPAL SINGH BIN ABDULLAH 590613-07-5551
- 18 DR SIVASUTHAN A/L LETCHUMANAN 811019-08-6123
- 19 DR VICKNESWAREN THEVER RAMASAMY 800702-14-5817
- 20 DR PATRICIA ALISON GOMEZ 590524-10-5106
- 21 DR SELVAMALAR A/P RASIAH 580219-06-5110
- 22 DR SATHANANTHAR 561007-10-5551
- 23 DR DALJIT SINGH A/L GENDEH 671201-10-5843
- 24 DR JOSEPHINE SUBRAMANIAM 630313-10-7228
- 25 DR VIJAYAVEL A/L G. VADIVELLOO 670925-10-6847
- 26 DR SELVASINGAM A/L RATNASINGAM 660906-10-6543
- 27 DR VIMALA S. RATNASINGAM 671030-14-5268
- 28 DR PRADEEP V RAVINDRA DASS 810820-14-6043
- 29 DR THOMAS JOHN 611117-11-5083
- 30 DR MOHANADAS A/L K.V.NAIR 611229-02-5357
- 31 DR KOH KAR CHAI 621108-10-6387
- 32 DR SIM KHYE SHEN 921005-07-5527
- 33 DR ANAND A/L KAMALANATHAN 840711-05-5107
- 34 ANDRE FERNANDEZ 730529000000

35 DR SIMON MARTIN 561223-05-5181
36 DR SARAVANAN A/L A. SANTHIRARARAJAN 710821-10-5253
37 SIVASHANKER V KANAGASABAPATHY 600206-10-6409
38 DR JEYANTHI A/P VENGADASALAM 591123-03-5084
39 DR RAJASINGAM A/L BALASINGAM 610306-10-6093
40 IMAN BIN ROZIMAN 980827000000
41 DR MANOHARAN NAVARATNAM 610607-10-6265
42 DR RAMON THOMAS VARUGHESE 791229-14-5907
43 NG BOON HAU 820120-04-5427
44 DR SENTHIL VASAN KANTHASAMY 811121-08-6365
45 DR JAYAKUMAR G. 620829-04-5399
46 DR SUKDERSHAN SINGH A/L HAZARA SINGH 560326-14-5273
47 MAHENDRAN 560226-01-5295
48 DR ARUN KUMAR A/L BESHAMBER NATH 651004-08-5523
49 DR GAYATHRI MARIAPPA 850108000000
50 DR CHANDAN DEEPAK BHAVNANI 870620000000
51 DR MANOREMA A/P KUNJAPPAN 620216-08-5048
52 DR PREMADEVI A/P GOPALA KRISHNAN 580518-05-5588
53 DR SUSILA DEVI 600107-04-5436
54 PROF DR JASPAL SINGH SAHOTA 540329-10-5965
55 DR JASMIT SINGH SAHOTA 551016-10-6397
56 DR NIRMAL SINGH A/L SANTA SINGH 541018-01-5879
57 DR CHRISTOPHER EUGENE 840101-10-5875
58 DR PUNEET NANDARAJOG 791112-14-6045
59 DR JEYALAN A/L P T SAMANTHER 551122-10-5603
60 PARAMESWARY R THANGAVELLU 580820-04-5348
61 DR ANDREA LILLIANNE BARR KUMARAKULASINGHE 850723-10-5828
62 DR NESHAN A/L PERUMAL 910207-14-6035
63 DR KEWALJIT SINGH 611215-10-5313
64 DR A PRABAKARAN A/L E ARULANANDAM 640626-06-5515
65 DR ARUNA DEVI A/P RAMASAMY 740121-10-5030
66 DR CHITRA SUPURAMANIAM 820227-05-5350
67 DR CHOONG CHEE LEONG 820103-07-5229
68 GOPALAN MENON 600413-02-5249
69 DR APSARA PANICKER 751201-14-5698
70 DR JESBEER SINGH 600527-06-5097
71 DR MURUGA VADIVALE 581031-10-5197
72 SAROJINI SIVANANDAM 580909-04-5360
73 DR SHARMILA RAMASAMY 791115-14-6098
74 DR SUMITHA A/P S. BALASINGAM 800105-14-5332
75 VIJAYALAKSHMI 590812-10-5646
76 VIJAYAKUMAR 550312-10-5531
77 PATHMA A/P NADARAJAH 571118-10-6054
78 VIGNESWARAN KUMARANAYAGAM
79 ANNA PADMAVATHY 580723-10-6276
80 MELVINDER SINGH 700316-01-6015

The meeting commenced at 7.00pm and was called to order by the Secretary, Dr John Emmanuel. He welcomed all members and reminded them to sign the attendance sheet if they hadn't already done so. Quorum was ascertained and confirmed. The conduct of the Annual General Meeting (AGM) was aided with the use of power point slides and the 39th AGM notice containing the agenda was displayed on the screen. Dr John informed the floor that the AGM notice had been e-mailed out to members together with the Secretary's Report, Minutes of the 38th MAAM AGM and the Financial Statement for the Year 2023. In addition, there were hard copies available in case any of the members present required hard copies.

Dr John then invited Dr Koh Kar Chai to deliver an opening address as the President of MAAM. In his speech, Dr Koh thanked all members who took the time and effort to be present. He also thanked Dr John for helping to sort out the issues and documentation with the Registry of Societies (ROS). He also thanked Dr Anand who together with Dr Venothini and Dr Kewaljit played an important role to sort out the issues with LHDN and finances of the association. He thanked all the committee member for their support and participation during the term. He then handed over the meeting back to Dr John who welcomed Dr Arun Kumar to say a few words as Chairman of MUCM. Dr Arun thanked Dr Koh and the entire committee for their efforts during the term. He also thanked Dr John and Dr Anand for sorting out the administrative issues with the ROS and LHDN. In addition, he hoped to see the committee organise another 3 day 2 night event next year and Global Manipal conference in the year 2026. He then handed back the floor to the Secretary. Dr John then informed the floor that one minute silence was to be observed in honour of all the members of MAAM who had passed on in the previous year.

Dr John then proceeded to move on to chairing the agenda as listed in the 39th MAAM AGM Notice.

1. TO READ AND ADOPT THE MINUTES OF THE 38TH MAAM AGM HELD ON 2ND DECEMBER 2023

Dr John informed the floor that soft copies of the 38th MAAM AGM minutes had been sent out via email to members based on their email address listed in the database. Hard copies were available on site as well. Members were given time to go through the minutes. Dr John then enquired on feedback from the floor. There were no comments or objections raised.

The 38th AGM minutes were proposed by Prof Dr Jayakumar and seconded by Dr Saravanan.

2. TO READ AND ADOPT THE ANNUAL REPORT OF 2023/2024

Dr John informed the floor that soft copies of the Annual Report 2023/2024 had been sent out via email to members based on their email address listed in the database. Hard copies were available on site as well. Dr John read out the main details of the report and highlighted important points. Members were given time to go through the report. Dr John enquired on feedback from the floor. There were no comments or objections.

The Annual Report 2023/2024 was proposed by Prof Dr Jaspal Singh Sahota and seconded by Dr Sivasuthan Letchumanan.

3. TO READ AND APPROVE THE ACCOUNTS FOR THE YEAR ENDING DECEMBER 2023

Dr John informed the floor that soft copies of the Financial Report 2023 had been sent out via email to members based on their email address listed in the database. Hard copies were available on site as well. He then handed over the meeting to the treasurer, Dr Anand Kamalanathan to present the financial report and accounts. Dr Anand highlighted the key points and numbers in the account. Dr John then opened the session to comments and questions from the floor. Dr Jeyalan enquired on the rough estimate and amount incurred for taxes to which Dr Anand gave an estimate of RM12000. Dr Jeyalan then suggested that the incoming committee come up with a proposed budget for the year to allow proper financial planning. Mr Sivashanker then enquired on the term sweep fund used in the accounts. Dr Kewaljit briefly explained on this mechanism which was carried out by the bank. There were no other comments or questions.

The Financial Report For The Year Ending 2023 was then proposed by Dr Jeyalan Samanther and seconded by Dr Nirmal Singh.

**The next listed agenda on the AGM notice was Agenda No 4 (TO ELECT THE EXECUTIVE COMMITTEE FOR THE YEAR 2024-2026). Dr Jeyalan highlighted that there were resolutions submitted by email and he requested it be discussed by the current committee if this was possible. Dr John replied that this was not the order of the agenda listed in the notice but had no objections provided the members present supported the suggestion. Dr John then enquired if there was any objections to Dr Jeyalan's suggestion. There were no objections.*

The meeting then proceeded with the Agenda listed as No 5 prior to Agenda listed as No 4.

4. TO DISCUSS ANY PROPOSALS OR RESOLUTIONS SUBMITTED

Dr John informed the meeting that there were 4 resolutions submitted via email to be discussed at the current AGM. He explains that each proposer would be given a couple of minutes to explain the proposal which will be displayed on the slides. He also explained that members can then vote on these resolutions or the proposer can choose to retract the resolution with the option of submitting it again in the future.

A) RESOLUTION NO I

- PROPOSER – DR NIRMAL SINGH SECONDER – DR ARUN KUMAR
- **TO FORM A 3 PANEL TRUSTEE TO OVERLOOK THE FIXED DEPOSITS PLACED UNDER MAAM FOR FINANCIAL PRUDENCE**
- **THE TRUSTEES TO BE APPOINTED/ELECTED AT THE COMING AGM OR AT A SEPARATE EGM, PENDING WHICH THE MONIES CURRENTLY IN THE FIXED DEPOSITS CANNOT BE DRAWN DOWN FOR USAGE**
- **THE TRUSTEES TO HAVE ABSOLUTE DISCRETION ON USAGE OF THE SAID MONIES**

- **NAMES OF THE PROPOSED TRUSTEES ARE:**
- **PROF DR JASPAL SINGH SAHOTA**
- **DR ARUN KUMAR**
- **DR JEYALAN SAMANTHER**

Dr Arun Kumar explained the proposal briefly and then Dr John opened the session to members to provide feedback. Mr Sivashankar agreed in principle with the resolution, however he suggested that the proposer or the seconder of the resolution should not be nominated as trustees. Dr Arun then explained that the two trustees can be Prof Dr Jaspal and Dr Jeyalan or anyone else elected by the AGM or at an EGM. Dr Patricia didn't agree with the point on the trustees having absolute discretion on the usage of the money, instead it should be a decision by the members on how to use the money, preferably via an EGM or AGM. Dr Jeyalan then suggested on setting a minimum amount that requires an EGM approval to avoid the need to call multiple EGMs. Dr Arun said it can be then left to the trustees to decide on calling for an EGM for approvals on the said amount. Dr John explained that there were points in the constitution safeguarding and governing the usage of large amount of money by the committee. He explained that for expenditures more than RM2000 prior committee approval is needed and for expenditures more than RM50,000 the approval of an AGM/EGM is required. Dr Patricia then stated that even though these safeguards were present, there was still a possibility of approvals being given by the committee for repeated expenditures of RM49,000 which is just below the RM50,000 mark. Dr Arun then suggested that the committee should look at Dr Jeyalan's suggestion on coming up with a budget for the upcoming year and move surplus money into the fixed deposit accounts. Prof Jayakumar said his understanding of trustees was for the elected trustees to govern the usage of a specific fund but this was not applicable in the current setting as there was no dedicated fund so he didn't see the need for trustees. Dr Arun agreed with Prof Jayakumar's point but added that it was always good to have an additional layer of security. Dr John said Dr Arun's intention is good but the committee can still go ahead and call an EGM to get approval even if the trustees didn't agree to usage of the funds as this was provided for in the constitution. Dr Krishna Kumar opined that the provisions available in the constitution and also a proposed budget for future expenses is sufficient to ensure proper financial spending by the committee. Dr John the proposed that in the interest of time, the incoming committee be given the task to reword the resolution on the role of trustees and this be emailed to members for approval. In addition, he also proposed that the money in the fixed deposit accounts not be used till the resolution be drafted and reviewed. This was unanimously agreed to by the members present.

Results of Resolution 1 - Incoming committee to be tasked with rewording the resolution and emailing it out to members for feedback. In the meantime, money in the fixed deposit accounts of the association will not be utilized. Voting was not carried out.

B) RESOLUTION NO II

- **PROPOSER – DR JEYALAN SECONDER – DR KEWALJIT**
- **THE MEMBERS OF MAAM CONSTITUTES MALAYSIAN GRADUATES FROM THE VARIOUS COLLEGES OF MANIPAL, KASTURBA MEDICAL COLLEGE, COLLEGE OF DENTAL SURGERY MANIPAL, COLLEGE OF PHARMACY MANIPAL AND MANIPAL INSTITUTE OF TECHNOLOGY.**

- AS SUCH THE RESOLUTION PASSED IN 2023/2024 AGM ONLY APPLIES TO GRADUATES FROM KASTURBA MEDICAL COLLEGE.
- I AM COMPLETELY IN AGREEMENT WITH THE INTENT OF THE MAKER OF THE RESOLUTION TO PROVIDE DIRECTION AND ADVICE OF THE ESTEEMED ASSOCIATION.
- RESOLUTION –
- A MEMBER OF THE MANIPAL ALUMNI ASSOCIATION OF MALAYSIA WHO HAS MAINTAINED CONTINUOUS MEMBERSHIP FOR 30 YEARS OR MORE BE GIVEN A DESIGNATED COMMITTEE MEMBER POSITION. IN THE EVENT THAT THE POSITION IS CONTESTED, STANDARD ELECTION RULES APPLY.

Dr Jeyalan explained the proposal briefly and then Dr John opened the session to members to provide feedback. Dr John also explained that currently one committee member position was allocated for members who were graduates from Kasturba Medical College and read out the previous resolution which was approved in the 38th MAAM AGM. He also explained that the current resolution would be inclusive of all senior members of the other colleges of the Manipal University as well. There were no further comments or queries.

Results of Resolution 2 – *The resolution was passed unanimously by members present.*

C) RESOLUTION NO III – DISCIPLINARY INQUIRIES

- PROPOSER : DR NIRMAL SINGH SECONDER : DR ARUN KUMAR
Disciplinary inquiries on Complaints against Members by Members

1. ANY COMPLAINT AGAINST A MEMBER SHALL BE ADDRESSED IN WRITING TO THE HONORARY GENERAL SECRETARY OF THE ASSOCIATION.

2. THE HONORARY GENERAL SECRETARY OF THE ASSOCIATION SHALL FORWARD THE COMPLAINT TO THE MAAM COMMITTEE WHO WILL DECIDE IF IT'S A COMPLAINT WHICH INVOLVES THE ADMINISTRATION OR OTHER MEMBERS.

3. IF IT IS A COMPLAINT THAT INVOLVES THE ADMINISTRATION, EITHER THE CONDUCT OF THE ADMINISTRATION OR THE CONDUCT OF ANY MEMBER OF THE ADMINISTRATION WHEN ACTING IN HIS OFFICIAL CAPACITY, THE MAAM COMMITTEE SHALL SET UP AN INDEPENDENT INVESTIGATION COMMITTEE COMPRISING BETWEEN 5-7 MEMBERS OF THE ASSOCIATION TO LOOK INTO THE COMPLAINTS ONE OF WHOM THE EXECUTIVE COMMITTEE WILL ELECT AS THE CHAIRMAN.

4. IF IT IS A COMPLAINT AGAINST A MEMBER BY A MEMBER, THE MAAM COMMITTEE SHALL DECIDE IF THERE IS A NEED TO HOLD AN INQUIRY. IF THE CONDUCT OF ANY MEMBER OF THE ASSOCIATION THAT MAY CONSTITUTE AN INFRINGEMENT OF THE CONSTITUTION OF THE ASSOCIATION, THE MAAM COMMITTEE SHALL SET UP AN INVESTIGATION COMMITTEE COMPRISING BETWEEN 5-7 INDEPENDENT MEMBERS OF THE ASSOCIATION TO

LOOK INTO THE COMPLAINTS ONE OF WHOM THE EXECUTIVE COMMITTEE WILL ELECT AS THE CHAIRMAN.

Dr Arun then briefly explained the content and purpose of the resolution. Dr John then opened the session to feedback from members. Mr Sivashanker asked about the composition of the disciplinary board and how there were going to be elected. Mr Mahendran then spoke on the possibility of the disciplinary board proposing punishment but the committee overruling these recommendations and making their own decisions. Dr Jeyalan commented that members of the disciplinary board are elected and usually comprise about 5-7 members. Dr Dyanan said he has previously been part of certain boards and explained that the idea was more complex than just proposing 3-4 points in a resolution. Dr John suggested that the resolution and a proper framework to set up a disciplinary board be drawn up by the incoming committee with the help of Dr Dyanan using his experience. There were no objections from the floor.

Results of Resolution 3 – *Incoming committee to be tasked with coming up with a proper framework to set up a disciplinary board and propose the resolution in the future. Voting was not carried out.*

D) RESOLUTION NO IV

- PROPOSER : DR NIRMAL SINGH SECONDER: DR KOH KAR CHAI
- THE MANIPAL ALUMNI ASSOCIATION MALAYSIA IS TO FORM THE SOCIETY OF SCIENTIFIC STUDIES. THIS SOCIETY SHALL BE RESPONSIBLE FOR ALL CONTINUOUS PROFESSIONAL DEVELOPMENT AND OTHER SCIENTIFIC ACTIVITIES OF THE MANIPAL ALUMNI ASSOCIATION MALAYSIA.
- THE CHAIRPERSON TO BE APPOINTED BY EXCO MEMBERS SHALL BE A SERVING EXCO MEMBER OR ONE WHO HAVE SERVED AS AN EXCO MEMBER BEFORE. THE CHAIRPERSON SHALL APPOINT OTHER MEMBERS TO THIS SOCIETY IF NEEDED, AND SUCH ADDITIONAL MEMBERS SHALL BE APPROVED BY EXCO.

Dr Koh explained the content and the objective of the resolution. Dr John then opened the session to feedback from members. Mr Sivashanker agreed with the proposal and stated that it is beneficial for the alumni. Dr Josephine enquired if a separate ROS registration was needed since it was called a society. Prof Jayakumar then explained that MMA has about 4 societies under them which had a separate membership fee structure but did not require a separate ROS registration. Dr Patricia commented that a society within a society was not needed. Dr Koh then explained due to current compliance practices by pharma companies, it is difficult to disburse funds to alumni groups even for educational activities. This Society of Scientific Studies was already operational for a couple of years under MAAM and tasked with being the educational arm of MAAM. Dr Kewaljit stated that the initial idea of setting up the society was to rebrand the alumni to the pharma companies. Dr Nirmal then concurred with Dr Koh and Dr Kewaljit about the objective of setting up the society as he was involved in the initial idea. Dr John also explained that the society was also already in operation for the past few years and actively involved in organizing CMEs, workshops and conferences for MAAM. He said the intention of the resolution was to formalize the society's position within MAAM. He then put the resolution to a vote.

Results of Resolution 4 - *The resolution was passed unanimously by members present.*

5. TO ELECT THE EXECUTIVE COMMITTEE FOT THE YEAR 2024-2026

The election was conducted by Mr Menon and assisted by Dr John. Dr John explained and listed the positions on the committee according to the constitution and previous resolutions.

a) President

Nominee	Proposer	Secunder
DR KOH KAR CHAI	DR ARUN KUMAR	DR JEYALAN SAMANTHER
NOMINATIONS CLOSED BY -	DR SUKDERSHAN SINGH	DR PATRICIA ALISON GOMEZ

Dr Koh Kar Chai was elected unopposed as there was only one nomination. No objections from the floor.

b) Vice President

Nominee	Proposer	Secunder
DR SIVASUTHAN LETCHUMANAN	DR ARUN KUMAR	PROF DR JASPAL SINGH SAHOTA
NOMINATIONS CLOSED BY -	DR HASSAN BASRI	DR DYANAN PUVANANDRAN

Dr Sivasuthan Letchumanan was elected unopposed as there was only one nomination. No objections from the floor.

c) Secretary

Nominee	Proposer	Secunder
DR JOHN EMMANUEL	DR THOMAS JOHN	DR NIRMAL SINGH
NOMINATIONS CLOSED BY -	DR SATHANANTHAR	DR HASSAN BASRI

Dr John Emmanuel was elected unopposed as there was only one nomination. No objections from the floor.

d) Assistant Secretary

Nominee	Proposer	Secunder
DR KRISHILA BASIL	DR SIVASUTHAN LETHCUMANAN	DR CHOONG CHEE LEONG

NOMINATIONS CLOSED BY -	DR HASSAN BASRI	DR VENOTHINI RAJAMUNIANDY
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Dr Krishila Basil was elected unopposed as there was only one nomination. No objections from the floor.

e) Treasurer

Nominee	Proposer	Secunder
DR ANAND KAMALANATHAN	DR NIRMAL SINGH	DR VENOTHINI RAJAMUNIANDY
NOMINATIONS CLOSED BY -	DR THOMAS JOHN	DR ARUN KUMAR

Dr Anand Kamalanathan was elected unopposed as there was only one nomination. No objections from the floor.

f) Committee Members

Nominee	Proposer	Secunder
DR NIRMAL SINGH (SENIOR MEMBER REP)	DR KEWALJIT SINGH	DR PATRICIA ALISON GOMEZ
DR ARUNA DEVI (DENTAL REP)	DR S. SARAVANAN	DR JEYALAN SAMANTHER
DR ASHWIN BALASINGAM	DR HASSAN BASRI	DR PAVIN THAMBAIYA
DR APSARA PANICKER	DR CHITRA SUPURAMANIAM	DR CHOONG CHEE LEONG
DR VENOTHINI RAJAMUNIANDY	DR KOH KAR CHAI	DR ARUN KUMAR
NOMINATIONS CLOSED BY -	DR DYANAN PUVANANDRAN	DR SIM KHYE SHEN

Dr Nirmal Singh was elected unopposed as he was the only nominee for the senior member representative. Dr Aruna Devi was elected unopposed as she was the only nominee for the dental representative. Dr Ashwin Balasingam, Dr Apsara Panicker and Dr Venothini Rajamuniandy was elected unopposed for the remaining committee member positions as there were no other nominations.

g) Immediate Past President

This is a designated position and Dr Kewaljit Singh remained as the Immediate Past President since Dr Koh Kar Chai was elected President for the second term.

h) Internal Auditors

Nominee	Proposer	Seconder
PROF DR JASPAL SINGH SAHOTA	DR SIVASUTHAN LETCHUMANAN	DR NIRMAL SINGH
DR JEYALAN SAMANTHER	DR THOMAS JOHN	DR KEWALJIT SINGH
NOMINATIONS CLOSED BY -	DR S. SARAVANAN	DR HASSAN BASRI

Prof Dr Jaspal Singh Sahota and Dr Jeyalan Samanther was elected as internal auditors unopposed as there were only 2 nominations.

6. TO DISCUSS ANY OTHER MATTERS ARISING

There were no other matters brought up for discussion.

The incumbent President, Dr Koh Kar Chai thanked everyone for coming and for the opportunity to serve a second term.

The meeting ended at 8.38pm.

Prepared by,



Dr John Emmanuel
Secretary, MAAM

25th of September, 2024.